



VICTORIAN CONTINENCE RESOURCE CENTRE

Continence Foundation of Australia Victorian Branch Inc Minutes of Annual General Meeting 2019

At: VCRC 16 Martin Street, Heidelberg, 3084

On: 27 November 2019

Commencing at: 6:10pm

Chair Person: Michael Croker

Minutes: Terry Wesselink

AGM commenced at 6:10PM

1. Present:

M. Croker, T. Wesselink, S. Schuster, L. West, E. Apos, P. Cooper, R. Cockerall, J. Jayarajan, J. Ostaszkiwicz

Staff present:

Lisa Miller, Caroline Kalkman, Kerry Poole, Jenny Rivett (minutes)

Proxy:

Jane Thompson – in favour of the President

2. Apologies:

Lisa Wragg, Kate McLeod, Janie Thompson (proxy received), Liza Lau

3. **Previous minutes:** 2018 Minutes confirmed and proposed by Terry Wesselink and seconded by Esther Aspos.

4. **Business arising:** No other business arising confirmed.

5. **CFA Vic Branch Annual Reports:** President's Report was read and tabled including:

5.1 President – Michael Croker – Address given

- VCRC team was highlighted and thanked by President
- EO was thanked for her dedication and efforts
- VCRC board was thanked
- Importance of education outreach
- Opportunities regarding future governance of the Vic branch

Jos Jayarajan proposed acceptance and Laurie West seconded.



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5.2 **Treasurer** – Laurie West

Treasurer's Report was tabled by Treasurer with highlights noted:

- One time moving costs
- Annual state conference success
- Reduction in state grants and services
- Deficit kept to a minimum due to efforts of the team

Esther Apos proposed and Sharon Schuster seconded.

5.3 **CFA Vic Branch Executive Officer**

EO Report tabled. Highlights:

- First full year with Terry as EO
- New premises
- 90,000 customers
- Digital engagement increases
- Active social media
- Go against the flow has matured into a permanent website with FB and Instagram with 37,000 mainly teen and young women
- 29 in-house professional development workshops
- Increase in number of specialist topics requested
- State conference in Torquay success and sponsors and trade display members thanked

Members stepping down were thanked

Proposed Jos and seconded Laurie

6. **Appointment of Auditors:** Treasurer Laurie West re-nominated **Prospect Accounting**

Laurie proposed, Esther seconded

- ## 7. **Election of 2019/2020 CFA Vic Branch Board Members** – Nominations have been received from; Paul Cooper, Jos Jayarajan, Liza Lau, Michael Croker, Julienne Moore, Lawrence West, Joan Ostaszkievicz, Esther Apos.

New Board Members elected unopposed:

- Liza Lau
- Joan Ostaszkievicz

Board Composition was declared to be:

Jos Jayarajan, Liza Lau, Michael Croker, Julienne Moore, Lawrence West



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8. New Business

Kate McLeod and Sharyn Schuster resigning.
There is an additional board position available.

9. Meeting Close

Meeting closed at 6:30pm